



Standards Committee

Tuesday, January 17, 2006

9:00 a.m.

PharmaCare Specialty Pharmacy

1002 East McDowell Road

Phoenix, AZ 85006-2625

Approved

The following provides a written summary of recorded minutes. To listen to the official recorded minutes, contact Planning Council Support. The recording will be provided for review.

MEETING MINUTES

PHOENIX
EMA
RYAN
WHITE
PLANNING
COUNCIL

Attended: Claire Sinay, Colin Sheffield, Debby Elliott, Deborah Frusciano, Helen Lansche, John Zielinski, Larry Stähli, Michelle Barker, Randall Furrow, Tara Geotas

Alternates:

Excused:

Absent:

Guests: Michael Bryson, John Saperro, Lezli Stone

Welcome, introductions and declarations of any conflicts-of-interest

Michelle Barker called the meeting to order and welcomed the attendees. Everyone introduced him/her self and declared any conflicts-of-interest.

Determination of quorum

Michelle Barker determined that quorum was established, with six of ten members present at 9:15 a.m.

Chair update

None.

Administrative Agent update

Lezli Stone reported that Jane DuFrane has been hired for the position of Administrative Agent.

Review and approval of the minutes for the December 13, 2005, meeting

Deborah Frusciano noted that she was excused from attending.

Michelle Barker
Standards Committee Chair

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MEETING MINUTES *continued*

MOTION: Helen Lansche moved to accept the minutes as amended. Larry Stähli seconded.

DISCUSSION: None.

OUTCOME: The motion passed.

Revise the standards of care for the Pharmaceuticals (Titles I & II), and Primary Medical Care service categories

The Administrative Agent's office has a Quality Management consultant reviewing the standards of care for the Pharmaceuticals (Titles I & II), and Primary Medical Care service categories. (Copies available from PCS.) Additional revisions are likely to be recommended, so revisions will be tabled until the report is received. Committee Chair Michelle Barker will meet with the QM consultant, and an additional committee meeting was planned with HRSA consultant Harold Phillips to guide the process during his visit on January 26.

Committee members expressed frustration that the process was being changed after their work was completed.

Policies and Procedures discussion with HRSA technical consultants

The consultants could not participate as the committee revised the Standards Committee's policies and procedures, and developed a timeline of activities (available from PCS). The committee membership requirements, attendance policy, and committee chair and vice chair requirements have no unique restrictions for this committee. The committee will seek advice on additional revisions from HRSA consultant Harold Phillips during his visit.

Current events summary

Tara Geotas invited all to a presentation of the Title II Comprehensive Plan on January 18. She also reported that the grant application for Title II was submitted on January 3.

John Saperro reported that Planning Council Member James Bryant has passed away. Information about services will be relayed once it is known.

Larry Stähli reported that the Community Planning & Assessment Committee made the first trip of Planning Council Members to Pinal County for their recent meeting to develop the survey for their needs assessment. Case managers and a community member participated as enthusiastic guests.

MEETING MINUTES *continued*

Michael Bryson of Planning Council Support requested the completion of forms declaring conflicts of interest and another with permission to use members' photos for those who have not already done so.

Call to the public

None.

Adjourn

The meeting adjourned at approximately 10:35 a.m.

The next meeting of this committee is tentatively scheduled for: Thursday, January 26, 2006.

This committee generally meets on the third Tuesday of each month.

Funding is provided by the United States Department of Health and Human Services, the Ryan White CARE Act Amendments of 2000 and the Maricopa County Department of Public Health.